

**Minutes of the 358th Meeting
of the
SENATE OF KEENE STATE COLLEGE
Wednesday, September 14, 2005**

CALL TO ORDER: 4:35 p.m.

ROLL CALL: Members introduced themselves.

Excused: G. Powers

SECRETARY'S REPORT:

Motion: To accept the minutes for the 355th, 356th, and 357th Meetings of the Senate of Keene State College

Senator Johnsen made a correction on page 2 of the Minutes of the 355th Meeting; she suggested the possibility of adequate course reassigned time for the ***chair of the SCC during Fall 2006***, not all members of the SCC.

Vote: The Senate voted to accept the amended minutes as an accurate record.

COURTESY PERIOD:

Senator Menezes reported on the following events taking place at the Redfern:

Friday, September 30 Guest Guitarist Ricardo Cobo @ 7:30 p.m., Alumni Recital Hall
Tuesday, October 11-15 *Send Ups and Put Ons* @ 7:30 p.m., Wright Theatre (directed by Dan Patterson)

Senator Timney announced that the Circle Fencing class begins on Friday, September 16 @ 6:30 p.m. in the Multi-Purpose Room 3 in Spaulding Gym.

Senator Doeski announced that on Wednesday, October 5 @ 7 p.m. in the Mountain View Room Howard Schwartz, probably the world's outstanding authority on Jewish folk tales, will lecture on that subject; on October 6 in the Mountain View Room @ 4 p.m. there will be a panel discussion on the role of dreams as artistic inspiration; at 7 p.m. in the MVR, Mr. Schwartz will read from his own poetry.

Senator Kowpak announced that KSC is the recipient of the Jostens ECAC Institution of the Year award. She said it represents our students' athletic and academic success. Previous institutions that have received it are Harvard, Princeton, University of Maryland, Georgetown, Middlebury, and Williams.

Thursday, September 15th @ 12:30 p.m. in the Madison Street Lounge there will be a second meeting of people who are interested in participating in activities for Hurricane Katrina Relief Initiatives.

President Giles-Gee thanked the senators for submitting the name of a member to serve on the VPAA/Provost Search Committee. The first meeting is scheduled for September 15.

REPORTS OF COMMITTEES:

EXECUTIVE COMMITTEE:

Senator Johnsen reviewed the minutes that were included in the packet.

Motion: By Senator Stroup to approve Ann Atkinson as Parliamentarian

Vote: The Senate voted to approve the appointment.

ACADEMIC OVERVIEW COMMITTEE:

Senator Duggan reported that the Committee met at the end of Spring Semester to work on the Psychology Department's Program Review.

Currently, they are waiting to receive the self-studies from Modern Languages and Social Sciences.

Their next meeting will be on Wednesday, September 28.

ACADEMIC STANDARDS COMMITTEE:

Senator Menezes reported that the Committee has not yet met, nor has it received any charges.

CURRICULUM COMMITTEE:

Senator Doeski said the Committee will be meeting next Wednesday, September 21 @ 4:30 p.m. to look at a 4-credit proposal from Journalism. The deadline for submissions for regular Catalog changes is November 16. There is no deadline for 4-credit proposals and they will be reviewing those that are submitted throughout the year. They will not go into the Catalog until 2007.

NEW BUSINESS:

Senator McGuire suggested that it would be extremely helpful if we could get the electronic curriculum process up and running this year.

Senator Doeski said he will approach Mike Caulfield, our new Webmaster, to see what the obstacles seem to be. In the past the problem was maintenance and the Web site did not work properly and needed modification which has not yet been done.

Senator Rancourt said it needs to be addressed immediately. Getting it back on line makes it much more expedient for the faculty as well as the chair of the SCC.

President Giles-Gee offered to expedite this process.

Senator Stroup pointed out that in the September 7th issue of Campus News, the General Education Committee shared their tasks and timeline. The timeline includes sending things to the Senate Curriculum Committee this semester and the Senate will be voting on these matters most likely at our December 7th meeting.

Senator Timney asked about the reassigned time for the chair of the SCC that the Senate had voted to accept and present to Dr. Y.

Senator Leversee said that we have a new president and a new VPAA and a previously passed motion for the two courses/year so we will take that under advisement; we can revisit the issue of the third reassigned time for Fall 2006.

ADJOURNMENT: The Senate voted to adjourn at 5:10 p.m.

**Minutes of the 359th Meeting
of the
SENATE OF KEENE STATE COLLEGE
Wednesday, October 12, 2005**

CALL TO ORDER: 4:35 p.m.

ROLL CALL:

Excused: W. Hartz, S. Jean, D. Clark

SECRETARY'S REPORT:

Motion: To accept the minutes for the 358th Meeting of the Senate of Keene State College

Vote: The Senate voted to accept the minutes as an accurate record.

COURTESY PERIOD:

Senator Menezes reported on the following events taking place at the Redfern:

Tuesday, 10/11-15	<i>Send Ups and Put Ons</i> , @ 7:30 p.m., Wright Theatre
Wednesday, October 19	Faculty Artists Recital featuring José Lezcano @ 7:30 p.m., Alumni Recital Hall
Wednesday, October 26	<i>Cyrano de Bergerac</i> @ 7:30 p.m., Colonial Theatre in the company of the Weston Playhouse Theatre
Wednesday, November 2	Keigwin Dance Concert @ 7:30 p.m., Main Theatre

Senator Timney announced that on Monday, October 31 at noon the second “Media Monday” will be presented by Sander Lee and he will be talking about existentialistic themes in Hitchcock’s works.

Senator Stroup announced that the Summer Reading Program and the English honor society, Sigma Tau Delta, are sponsoring a panel discussion of *Mountains Beyond Mountains* in the Madison Street Lounge on Thursday, October 20. The presenters will be students who have been writing about Kidder’s book and the work of Paul Farmer and who want to share what they’re doing with a larger audience. These students also want to start a fund-raising effort for Partners in Health as well as for the group of Dr. David Walton who will be giving a Ewing lecture on Friday, November 4.

Senator Iodice announced that the Education honor society, Kappa Delta Pi, and the Diversity Commission are presenting a bowling workshop on Wednesday, October 19 in the Mabel Brown Room ~ open to all students and faculty.

REPORTS OF COMMITTEES:

EXECUTIVE COMMITTEE:

Senator Johnsen reviewed the minutes that were included in the packet.

Motion: By Senator Stroup that the Associate Vice President for Academic Affairs be added to the list of people having Courtesy of the Floor during Senate meetings, to take effect on November 9, 2005

Vote: The Senate voted unanimously to pass the motion.

ACADEMIC OVERVIEW COMMITTEE:

Senator Duggan reported that the subcommittee has drafted a report of the Psychology Department’s program review. In addition, they have scheduled an external review of Modern Languages for November 2-3. The Committee expects to receive the self-study from Social Sciences by the end of October. They also plan to conduct an external review of Physical Education this year.

Their next meeting will be on Wednesday, October 26.

ACADEMIC STANDARDS COMMITTEE:

Senator Menezes reported that the Committee met on Tuesday, October 11. As of now, they have been charged with the following:

- ~ Psychology academic program proposal to increase their GPA for the major from 2.0 to 2.5
- ~ Course Retake Policy
- ~ Individualized Major; the Committee tabled this until they can get further explanations
- ~ Time Block proposal; the Committee tabled this pending a decision on possible time increases

CURRICULUM COMMITTEE:

Senator Doeski reported that Mike Caulfield has been extremely helpful in getting the electronic curriculum process up and running. They think they have all of the problems solved and the process may be operational tomorrow (Thursday, October 13). Everything has been updated as necessary. Mike has indicated that he will respond very quickly to any problems that arise. Unfortunately, we can’t promise that this will be problem-free for a while but it will be maintained.

Senator Doeski also reviewed the SCC minutes that were included in the packet.

NEW BUSINESS:

Senator McDonald corrected a previous statement that he had made relative to the SEC creating committees other than ad hoc committees. There is a one-sentence article (Article VIII) that states ***“The College Senate may establish other special committees or task forces as needed to deal with special issues like the academic calendar or general education.”***

Senator Rancourt said that a permanent administrative structure for a general education program was approved on May 20, 2005 by President Yarosewick.

The “repositioned” campus meeting time generated a great deal of negative discussion, even though the time block schedule was presented as informational. It will be open for discussion at the November 9th meeting.

President Giles-Gee talked about the “rain challenge.” She said the monitoring by the “response team” was constant; they came together at a moment’s notice. They’ve been doing preventative maintenance in opening drains, putting up barricades, etc., etc., etc. She commended all of those people who worked endlessly throughout this period, many of whom were members of our campus community.

ADJOURNMENT: The Senate voted to adjourn at 5:20 p.m.

***Minutes of the 360th Meeting
of the
SENATE OF KEENE STATE COLLEGE
Wednesday, November 9, 2005***

CALL TO ORDER: 4:35 p.m.

ROLL CALL:

Excused: P. O’Brien, E. Moynihan

Absent: M. Duggan, D. Clark

SECRETARY’S REPORT:

Motion: To accept the minutes for the 359th Meeting of the Senate of Keene State College

Senator Johnsen corrected a statement on page 2 under “New Business” that deletes the word **negative** so that it reads, “The “repositioned” campus meeting time generated a great deal of discussion. The SEC did not perceive this as being negative.

Vote: The Senate voted to accept the corrected minutes as an accurate record.

COURTESY PERIOD:

Senator Menezes reported on the following events taking place at the Redfern:

Wednesday, November 9	KSC Faculty and Guest Artists Recital @ 7:30 p.m., Alumni Recital Hall
Wed.-Sat., Nov. 16-19	KSC Musical, <i>Urinetown</i> , @ 7:30 p.m., Main Theatre (matinee on Sunday)
Friday, November 18	Dorian Wind Quintet featuring George Loring @ 7:30 p.m., Alumni Recital Hall
Wednesday, November 30	Keene Chamber Orchestra @ 7:30 p.m., Main Theatre
Friday, December 2	Chamber Singers and Concert Choir @ 7:30 p.m., Alumni Recital Hall
Wednesday, December 7	Jazz Ensemble @ 7:30 p.m., Main Theatre
Friday, December 9	KSC Concert Band @ 7:30 p.m., Main Theatre

President Giles-Gee reminded the senators that a remembrance of Kristallnacht will be tonight (Wednesday, November 9) @ 7 p.m., Keene Middle School.

REPORTS OF COMMITTEES:

EXECUTIVE COMMITTEE:

Senator Johnsen reviewed the minutes that were included in the packet.

Pete Nielsen reviewed the General Education Program Process that was outlined in a handout.

Senator Iodice suggested that it would be helpful for any general education information that is disseminated to be put on MyKSC so that it's available to students.

Senator Kowpak added that she felt it was important enough to be a featured announcement on MyKSC.

ACADEMIC OVERVIEW COMMITTEE:

Senator Hartz reviewed the minutes that were included in the packet.

ACADEMIC STANDARDS COMMITTEE:

Senator Menezes reported that the Committee approved Psychology's program proposal to increase its required average for admittance into the major from 2.0 to 2.5; however, this document never made it to the SCC.

Motion: By Senator Menezes to accept SD 05/06-10 (Course Retake Policy)

Vote: The Senate voted unanimously to accept the proposal.

Motion: By Senator Menezes to move the all-campus meeting time to T/R from 12:30-2 p.m.

Senator Timmer said the T/R 12:30-2 p.m. time does not work for PE; in addition, he sees no substantial reason why the Friday afternoon timeslot that was proposed could not work for the campus.

Senator Welsh said it's his understanding that PE's reservations revolve around accreditation which is a pretty significant reason. Given that, would it be possible to allow PE to schedule certain courses during the campus meeting time?

Senator Ouellette said this might preclude students from being able to attend organization meetings because they had to attend a scheduled PE class.

Senator Sandy said there are classes (ENG 101) that are currently scheduled during the campus meeting time.

Senator Iodice said that students have been forced to choose; therefore, she would support having no classes during the designated meeting time.

Senator Stroup asked Greg Knouff if the motion is accepted, is there a plan in place that leaves that time open or will the 4-credit committee have to rewrite a part of the document and are there other contingencies about moving this time?

Greg Knouff said that the 12:30-2 p.m. timeslot is already built into the model. They can manipulate with ease the time blocks to meet the preference of the campus. The Committee was committed to creating a space that is not concomitant with other classroom schedule times so that they could avoid the conflicts to which student senators have referred. The spirit of the proposal was to have a meeting time during which there are no classes scheduled.

In terms of the meeting time, the Committee wanted something that would be less disruptive to student schedules as well as a time that would be the least disruptive to the entire campus. Greg said that they could come to no conclusive decisions about this so they decided to present it to the Senate and ask the representatives of the campus body to decide!

Senator Ouellette said it is the preference of the students to set aside TR from 12:30-2 p.m.

Vote: The Senate voted as follows to move the all-campus meeting time to TR from 12:30-2 p.m.

For: 22 Against: 1 Abstentions: 0

With regard to contact hours, Senator Menezes will contact Peter Stevenson, Chair of the KSCEA.

Senator Stanish said that in the Collective Bargaining manual, there is no definition of a contact hour ~ it does not define it in terms of number of minutes; it is therefore not in conflict with the KSCEA.

Senator McGuire said we should check what the past practice has been.

Greg Knouff said that as a point of clarification, this is a recommendation to change the 4-credit proposal that already passed the Senate last April; as the chair of the 4-credit task force, he said the committee defined contact hour in the classroom and they based it on past practice because it wasn't in the contract.

He said everyone who teaches both 3 days/week and 2 days/week is aware of the dissonance of contact hours between the two. The time block committee tried to make the two time blocks a little more equivalent.

CURRICULUM COMMITTEE:

Senator Doeski reviewed the minutes that were included in the packet.

In response to a question from Senator Jean, Senator Doeski said that departments should submit their 4-credit program proposals and not wait until the general education program is approved.

NEW BUSINESS:

Senator Rancourt said that senators have no idea what the course and program proposals look like that the SCC is approving if they do not cross School lines. This is something that was approved by the Senate a few years ago and seems less than satisfactory.

Senator Doeski said that bringing long proposals to the Senate has not been productive in the past. He said before the passage of this, every proposal, no matter how small or large, had to be approved by the Senate and at times they were in session until midnight.

He said he is sympathetic to the notion that since we are undergoing this considerable change there should be some way to allow the Senate a better view of what's going on without getting involved in the minutiae of these proposals. They plan to address this as a committee.

Senator Hartz suggested one-page, split in half, which lists "what was" and "what will be."

In response to a question about the electronic curriculum process, Senator Doeski replied that theoretically the process is up and running. He encouraged people to use it.

ADJOURNMENT: The Senate voted to adjourn at 5:40 p.m.

***Minutes of the 361st Meeting
of the
SENATE OF KEENE STATE COLLEGE
Wednesday, December 7, 2005***

CALL TO ORDER: 4:35 p.m.

ROLL CALL:

Excused: B. Menezes

Absent: D. Clark

SECRETARY'S REPORT:

Motion: To accept the minutes for the 360th Meeting of the Senate of Keene State College

Vote: The Senate voted to accept the minutes as an accurate record.

COURTESY PERIOD:

Senator Darby reported on the following two events taking place at the Redfern:

Wednesday, December 7 Jazz Ensemble @ 7:30 p.m., Main Theatre

Friday, December 9 KSC Concert Band @ 7:30 p.m., Main Theatre

REPORTS OF COMMITTEES:

EXECUTIVE COMMITTEE:

Senator Johnsen reviewed the minutes that were included in the packet.

Dr. Giles Gee provided some background relative to the NEASC letter that was included in the packet. She explained that there are regional accrediting bodies approved by the Federal Government's Department of Education and one of their responsibilities is to document the standards of excellence for higher education institutions and for high schools and elementary schools. The most important thing about these accrediting associations is that without this accreditation, institutions such as Keene State could not accept federal money for financial aid. The 5th year interim report, submitted by KSC, spoke about movements that the College is making regarding General Education. The attached letter is the response made by the New England Association of Schools and Colleges, Commission on Institutions of Higher Education. It basically informed us that they accepted our report with the conditions outlined in the letter.

The outcomes assessment is a requirement of the association for accreditation ~ that we assess whether or not we fulfill the standards.

Senator Timney requested that departments/faculty get training in how to do this assessment better.

Senator Leversee said that when the tenure report review comes, they look for a statement of the learning outcomes for program areas; they are looking now for evidence of how the departments go about that assessment and there's flexibility in how you do that; they're now looking for changes in the curriculum based on what has been learned through the assessment.

Relative to the General Education "skills-sets" vote:

Motion: By Senator Stroup that because of the concerns about the discussion of the skills-sets document, voiced by a number of departments as well as the Student Assembly, the voting on this document take place at the February 1, 2006 Senate meeting

Senator Kowpak said she would vote in favor of the motion because never in her career has she been so incredibly impressed with student discussion of a complex issue as was brought forth last night in a conversation with Dr. Rancourt. Students are deeply engaged in understanding the implications of this, knowing full well that it's not going to affect them and their academic program; it's their successors.

They came in prepared to enter into a good two-hour dialogue with Dr. Rancourt and are now petitioning us to wait about three weeks so that they can come back refreshed and ready to take a position.

Senator Timney said he would vote against this motion because he feels there has been sufficient time for faculty to gain an understanding of this through its availability on the Web, through an open forum, etc. He did say, however, that faculty were given very short notice with regard to filling out the survey or having a departmental discussion.

Senator McGuire offered an amendment to the motion ~ **that there be no further delay in a vote beyond the February 1, 2006 extension.**

Vote: The Senate voted by a majority to accept the amended motion.

ACADEMIC OVERVIEW COMMITTEE:

Senator Duggan reported that the external review for Modern Languages has been received. She said it was well-written, comprehensive, and generally favorable with some constructive criticisms. The AOC is working on drafting its report which they will present to the Senate soon.

The Committee has not yet received the self-study from the Social Sciences Program and the Physical Education Department submitted documents from their accreditation in lieu of a self-study and the Committee needs to look at these to insure that it is sufficient documentation.

Motion: By Senator Duggan to approve the Psychology Department Program Review Subcommittee Report

Senator Doeski said there are College-wide issues, if not union issues, with regard to an untenured faculty not being able to serve on promotion and tenure committees. This could be a unilateral departure from KSC policy.

Senator Leversee said that the contract allows departments to define their procedures and how they want to set up their DPECs. There is quite a bit of flexibility in how these committees come together. Departments should be clear, however, about how they plan to do it; there is no “one size fits all” from a union perspective.

Senator Doeski said he was also bothered by the collegiality issue.

Senator Welsh said he thinks that these two issues are linked ~ the appearance of untenured faculty serving on review committees and collegiality. He feels that the more collegial a department is, the less an issue to have an untenured faculty serving in the process of review.

Issues raised with regard to the report were in the areas of high numbers of specializations, undocumented work toward four credits, and misrepresentation by clinical psychology majors of their level of training to the public.

Senator Leversee said it was his sense with regard to four credits that the Psychology Department had waited to see if the College was going to move in this direction; they are now committed to change.

Dr. Giles-Gee said that misrepresentation of oneself is an integrity issue that could cause a sanction toward the institution.

She also said she sees this report as demanding a response to all of the issues presented by the external reviewers in a way that says they have been attended to and are acceptable to all concerned ~ department, members, and the College – how will the findings be clarified, be substantiated, be remediated; it is her expectation that these things be done and she has asked for clarification from the Senate as to the process.

Senator Timney offered a friendly amendment **that this report be returned to committee for further discussion with the Psychology Department with regard to their response to the issues raised by the external reviewers.**

Senator Kowpak said that her recollection is that a representative of the department under review is in attendance at the meeting at which the report is being discussed. Issues brought up can then be heard directly by that member and he/she then has the opportunity to respond.

Vote: The Senate voted to return the report to committee.

ACADEMIC STANDARDS COMMITTEE:

Senator Hanrahan reviewed the minutes that were included in the packet.

Motion: By Senator Hanrahan to adopt SD 05/06-17 (Individualized Major Policy ~ BA or BS)

Vote: The Senate voted unanimously to adopt the policy.

Motion: By Senator Hanrahan to accept SD 05/06-11 (Add/Drop and Course Withdrawal Policy)

Vote: The Senate voted unanimously to accept the policy.

Senator Hanrahan suggested that we put Psychology's gate change from 2.0-2.5 on the agenda for a Senate vote at the next meeting.

Senator Doeski asked if these proposals need to go through DCCs; do they need a dean's signature; are they like other curriculum proposals; does it say that it has to secure a Senate vote?

Senator Timney requested that the Executive Committee examine these questions and create a more explanatory policy.

CURRICULUM COMMITTEE:

Senator Doeski reviewed the minutes that were included in the packet.

Motion: By Senator Doeski to approve the change in requirements and the course prerequisite change (HLSC 215) for Health Science (SD 04/05-19a. 19b)

Vote: The Senate voted unanimously to pass the motion.

NEW BUSINESS: None

ADJOURNMENT: The Senate voted to adjourn at 7 p.m.

**Minutes of the 362nd Meeting
of the
SENATE OF KEENE STATE COLLEGE
Wednesday, February 1, 2006**

CALL TO ORDER: 4:35 p.m.

Senator Johnsen reported that Senator Doeski has had to resign because of health issues and said it is with regret that we accept his resignation. Senator Timney will be assuming the chair duties of the Senate Curriculum Committee.

ROLL CALL:

Excused: L. Hadden, M. Duggan

Absent: T. McGuire, D. Clark

SECRETARY'S REPORT:

Motion: To accept the minutes for the 361st Meeting of the Senate of Keene State College

Senator Hanrahan pointed out that on page 3, second paragraph, the last part of the sentence should read, **and misrepresentation by psychology majors of their level of training to the public** (delete the word *clinical*).

Senator O'Brien corrected the first sentence on page 2 to read, **Senator Leverage said that when the ten-year report review comes.....**

Vote: The Senate voted to accept the corrected minutes as an accurate record.

COURTESY PERIOD:

Senator Menezes reported on the following events taking place at the Redfern:

Friday, February 3 The Nathaniel Dett Chorale @ 7:30 p.m., Main Theatre

Friday, February 10 Guest Bands performing with the KSC Concert Band @ 7:30 p.m., Main Theatre

Friday, February 17 Mozart's 250th Birthday Celebration @ 7:30 p.m., Alumni Recital Hall

Tuesday, February 21 Ronald Brown ~ a music and dance tribute to Billie Holiday ~ @ 7:30 p.m.,

Main Theatre

Senator Iodice announced that invitations to Red and White Night are forthcoming and she would love to see everyone there on February 25th.

Senator Leversee pledged to have “coffee and cookies” for the March 8th meeting.

Senator Stroup reminded everyone that Tracy Kidder (***Mountains Beyond Mountains***) will be speaking in the Mabel Brown Room on Thursday, February 23.

President Giles-Gee reminded the senators that the second candidate for Provost will be on campus tomorrow and within a few days the third candidate will be arriving. The turnout to hear the first candidate was great.

Senator Timney announced that the Fencing Club will be meeting on Friday from 6:30-8:30 p.m. (beginner classes) and 4:30-6:30 p.m. (advanced classes).

REPORTS OF COMMITTEES:

EXECUTIVE COMMITTEE:

Senator Johnsen reviewed the minutes that were included in the packet.

Anne-Marie Mallon, Melinda Treadwell, and Mike Cullinane attended the meeting as representatives from the General Education Committee to update the Senate on the progress that is being made and to answer questions from the senators. They distributed two documents, “a revised General Education Work for Spring 06” and “General Education Committee Campus Update (1/23/06).”

Melinda reported on three key criteria to which the Committee has strived to be responsive: (1) need for a general education program as we move to a four-credit curriculum model; (2) effort is being informed by the Senate-approved principles:

~ coherence

~ intentionality

(3) past NEASC accreditation review which is compelling us to provide a more coherent general education program at KSC

Mike said the intention is that a proposed model will be distributed to the campus next week. During February there will be “liaison” meetings (meetings with members of the GEC and individual departments). The GEC members will gather feedback on the model to try to make it better. They are looking to the Senate to help them in the process. Once the model is distributed the GEC needs help in revising and making sure that any concerns are addressed.

Monday, March 6 is the campus forum from 4-6 p.m. Once they get feedback from this forum and from any other avenues, they will again work with the model to come up with a finalized version that can then go to the Senate Executive Committee and then be put to a Senate vote on April 12th.

Melinda said that the Committee will propose a model and they will work very aggressively across campus to make that model as balanced and as responsive as possible to the three key criteria, as well as to the feedback that they receive. We need a program that will go into place because of the four-credit transition; we also have the recognition that this model is our first and it will very likely evolve over time. As we begin to assess the program and its implementation, there will be a number of changes. There will be a flexibility that we’ll need to embrace over the next 3-5 years.

Senator Leversee proposed that at the end of this academic year and the start of the next, we create an opportunity for departments to come together in a large venue on campus where there can be dialogues among departments in the context of the new general education program. We will have a structure in place to constantly renew and revise and assess, making changes along the way.

Ann-Marie said the transition will be difficult, the process laborious. On the one hand it seems wonderfully serendipitous that we’re doing the two curricular changes together; yet on the other hand it creates a lot more work at least at this “push place” in the process and in the academic year. We will keep student issues very much in mind at all times during the transition process.

Senator Stroup said it would be helpful to find a way to do this in stages, e.g., if he felt concerned enough to vote against a certain proposal, it would not be a vote against the whole process.

Melinda said the model that everyone will see next week is exciting; it is mission-congruent with the College; it is consistent with the goals and outcomes that they've been working very hard to deal with. She asked that we wait to see the model in its full form before we become concerned that there may be a great deal of contention around the substantive issues of the model itself, its intentional design, and the goals we're putting forth.

Senator Kowpak said that the Admissions Office works with an 18-month recruiting cycle. They very shortly will be out recruiting the class that will be coming in at the point at which the new general education and 4-credit curriculum are adopted. That group needs to be very clear as they're recruiting these perspective students what those expectations will be. Our publications for that class are already at the printer. There's no choice about that but we can certainly do updates along the way.

ACADEMIC OVERVIEW COMMITTEE:

Senator Porter-Utley reported that she and Senator Duggan met with Susan Menees on Friday to discuss the issues that were brought up during the last Senate meeting surrounding the subcommittee report for Psychology Program Review. They have revised the document and it will be submitted for a vote at the March 8th meeting.

Senator Hartz reported that the data has been collected and they are working on a draft of the Modern Languages report.

ACADEMIC STANDARDS COMMITTEE:

Motion: By Senator Menezes to approve SD 05/06-22 (Gate change from 2.0-2.5 in Psychology)

In response to a concern expressed by Senator Timney, Tom Richard suggested inserting the word **normally** so that under "Admission to the Major," the first sentence would read ***The application process for formal admission to the psychology major normally occurs during the first or second semester of the sophomore year....***

Vote: The Senate voted by a majority to approve the policy as amended.

CURRICULUM COMMITTEE:

Senator Timney reviewed the minutes that were included in the packet.

Motion: By Senator Timney to approve the proposed bylaw change

Vote: The Senate voted unanimously to pass the motion.

NEW BUSINESS: There will be a special election to fill the vacancy created by Senator Doreski's resignation. It is a 2+-year position and a call for self-nominations will go out tomorrow.

ADJOURNMENT: The Senate voted to adjourn at 6 p.m.

**Minutes of the 363rd Meeting
of the
SENATE OF KEENE STATE COLLEGE
Wednesday, March 8, 2006**

CALL TO ORDER: 4:35 p.m.

ROLL CALL:

Excused: J. Ouellette, M. Timney, J. Timmer, J. Darby

Absent: D. Clark

SECRETARY'S REPORT:

Motion: To accept the minutes for the 362nd Meeting of the Senate of Keene State College

Vote: The Senate voted to accept the minutes as an accurate record.

COURTESY PERIOD:

Senator Menezes reported on the following events taking place at the Redfern:

Wednesday, March 8	KSC Faculty Composers Recital @ 7:30 p.m., Alumni Recital Hall
Wednesday, March 22	Playing for Peace featuring Apple Hill scholars @ 7:30 p.m., Alumni Recital Hall
Tuesday, March 28	The Hot Club of San Francisco in "Silent Surrealism" @ 7:30 p.m., Alumni Recital Hall
Saturday, April 1	Aquila Theatre Company presents <i>Hamlet</i> @ 7:30 p.m.
Tuesday, April 4	KSC Percussion Ensemble @ 7:30 p.m.
Friday, April 7	KSC Chamber Orchestra @ 7:30 p.m.
Sunday, April 9	KSC Concert Choir and Chamber Singers @ 3 p.m.
Tuesday, April 11	KSC Opera Workshop @ 7:30 p.m.

Senator Stroup announced that on Wednesday, March 22 in Room 309 of the Student Center the Summer Reading Committee will be meeting to talk about which book to adopt for next year and to think of creative ways to expand the reach of that program. New members are invited to join.

He also reminded everyone that on Saturday, April 1 from 9 a.m.-5 p.m. the Academic Excellence Conference will be held in both the Student Center and the Science Center.

President Giles-Gee congratulated Senator Stroup and everyone involved with the Summer Reading Program for the outstanding turnout of community within KSC and outside for the Tracy Kidder seminar; it was fantastic. The feedback she received throughout the city regarding the intellectual vitality of our school made her feel very good.

Dr. Giles-Gee congratulated the senior class for their Red and White Night which she said will serve as such a nice memory for all who attended. She also attended the tribute to Billy Holliday which was fantastic as well.

She also announced that Dr. Emile Netzhammer was chosen as Provost.

Senator McGuire announced that on April 7 and 8 there will be a Poverty Conference at the College. It will take a look at the effects of poverty in the public schools.

Senator Gibler announced that Senator John McCain will be coming to KSC on Saturday, April 8.

REPORTS OF COMMITTEES:

EXECUTIVE COMMITTEE:

Senator Johnsen reviewed the minutes that were included in the packet.

Motion: By Senator Stroup to revise the Bylaws by adding a section with regard to sabbaticals and leaves of absence [SD 05/06-28]

Senator McDonald said he would prefer that there not be any exclusionary language in the Article; therefore, he would delete **will be open to all who have previously served on the Senate**; it would then read "The election of this interim senator must be held in December or April before the semester or year on leave by a general election of the senator's constituency."

Senator Menezes asked about a leave of absence that's not known until August. He felt the wording should be a little more flexible. It was therefore changed to read "The election of this interim senator must be held before the semester or year on leave by a general election of the senator's constituency."

Senator Duggan suggested adding "not less than one semester, nor more than one year."

Senator Powers suggested that it should be tied to the term rather than a time limit.

The motion on which to vote [Article IX, E. 1. A.] now reads:

“In the event of a planned sabbatical or leave of absence within the duration of a senator’s term an interim senator may be elected for not less than one semester. At the completion of the sabbatical or leave of absence the senator may return to his/her position and the interim senator will leave. The election of this interim senator must be held before the semester or year on leave by a general election of the senator’s constituency.”

Vote: The Senate voted unanimously to pass the amended motion.

Senator Johnsen welcomed Brian Green who is filling the vacancy created by the resignation of Bill Doeski. He will be serving on the SCC.

Motion: By Senator Stanish to accept the proposed changes to Article IX ~ Procedure for Senate Elections

Senator Iodice explained that students are elected on the third Thursday of April and installed during the last week of classes; therefore there will be no new student senators at the April 12th meeting.

Senator Kowpak said that as a result the students do not have a vote in the leadership of the Senate.

Vote: The Senate did not vote unanimously (2 abstentions) so it must be brought up and voted on again (2/3 majority) at the April 12th meeting.

Peter Nielsen reported that the General Education Committee voted to take the advice of the SEC and move their proposal forward in a timely fashion. Therefore, the SCC will have the proposal before March 29 for consideration. The General Education Committee will submit their proposal to the SEC who will in turn forward it to the SCC who in turn will distribute it to the campus community through GAL. Individual departments will meet and offer departmental votes and there will be individual votes from tenure-track faculty, adjunct faculty, and contract lecturers.

He said the Committee would like to propose that the Senate Curriculum Committee and the School Curriculum Committees be responsible for courses that are proposed in the developing perspectives for most inquiry areas; that we add one member of the Integrative Studies Program Committee to the School Curriculum Committees. The primary function of this additional person would be to make sure that the various outcomes are in curriculum proposals.

Senator McGuire asked that the Senate be explicit to the campus community as to the process when soliciting the departmental votes and the individual votes ~ that the Senate body makes the final decision.

Senator Iodice thanked the General Education Committee for listening to the students and allowing them to be involved in the process.

CURRICULUM COMMITTEE:

In Senator Timney’s absence Senator Hadden reviewed the minutes that were included in the packet.

Senator Leversee commented that the committee members are the elected representative of the faculty and they really are authorities on the approval of curriculum. They set the guidelines and can address issues as they see them.

ACADEMIC OVERVIEW COMMITTEE:

Senator Duggan reported that the Committee has drafted the report for Modern Languages and has given it to the department for its response. The report will be submitted for approval at the April 12th Senate meeting. The Social Science Program does not seem to be getting their review done; they have been asked to submit something explaining where they stand on the matter. The AOC also plans to complete the Physical Education review before the end of the year.

Motion: By Senator Duggan to approve the revised Summary Report of the Psychology Program Review [SD 05/06-26]

Vote: The Senate voted unanimously to approve the report.

ACADEMIC STANDARDS COMMITTEE:

Senator Menezes reported that the Committee will be meeting on March 22.

NEW BUSINESS: None

ADJOURNMENT: The Senate voted to adjourn at 6 p.m.

**Minutes of the 364th Meeting
of the
SENATE OF KEENE STATE COLLEGE
Wednesday, April 12, 2006**

CALL TO ORDER: 4:35 p.m.

ROLL CALL:

Excused: B. Green, P. O'Brien

Absent: D. Clark

SECRETARY'S REPORT:

Motion: To accept the minutes for the 363rd Meeting of the Senate of Keene State College

Vote: The Senate voted to accept the minutes as an accurate record.

COURTESY PERIOD:

Senator Menezes reported on the following events taking place at the Redfern:

Wednesday, April 12 KSC Guitar Concert @ 7:30, Alumni Recital Hall

Tuesday, April 18 Faculty Artists' Recital @ 7:30, Alumni Recital Hall

Senator Jean announced that on April 20, starting at 3:30 p.m., the National Science Teacher's Education Association meeting for all students and local teachers will be held at KSC ~ free workshops and dinner in the Mabel Brown Room.

REPORTS OF COMMITTEES:

ACADEMIC OVERVIEW COMMITTEE:

Motion: By Senator Duggan to accept the subcommittee report for Modern Languages' Program Review [SD 05/06-31]

Vote: The Senate voted unanimously to accept the proposal.

EXECUTIVE COMMITTEE:

Senator Johnsen reviewed the minutes that were included in the packet.

Motion: By Senator Stanish to accept the proposal to revise the Bylaws with regard to the election of senators [SD 05/06-25]

Vote: The Senate voted unanimously to accept the proposal.

CURRICULUM COMMITTEE:

Motion: By Senator Timney to ask the Senate to support the TDS proposal to convert the current BS in Technology Studies with an Option in Architectural Technology into a stand-alone major so that it may go before the System Academic Planning Committee in May

The program will not change; the coursework will remain as it currently stands. The only difference is that they ask that it be named a "stand-alone major."

Senator McDonald said that basically no classes change; the student will graduate as an architecture major rather than as an option under a technology setting which really has nothing to do with the architecture program.

He said we're not asking for any curriculum change; we're asking to have an existing option moved out from under the umbrella of technology studies to become a free-standing major. Everything has been in place for 10 years. Soon the BS in technology studies will no longer exist; it will be a BS in architecture.

Senator Rancourt said it is a significant change ~ one of the most significant changes that we can make; it's making a change from a concentration to a major.

Peter Temple said this all went through the SAPC preliminary proposal process in the fall. Now we're just trying to complete the SAPC process. Everything that is in the catalog stays the same except for the top structure.

Senator Giles-Gee said she would not like this to be held back because of procedure; however, she believes that procedure is important because otherwise departments could create minors and majors on their own.

Peter Temple said it is his understanding that all of the procedural paperwork was completed and Dr. Couture supported this statement.

Motion: By Senator Johnsen and seconded to send this proposal back to the Curriculum Committee to include any papers that are missing and present them at the April 19, 2006 meeting

Vote: The Senate voted unanimously to accept the motion.

Senator Timney said that the SCC has a Blackboard site (the login name is **scc** and the password is **scc**). Here you can view all approved proposals, pending proposals, and the bylaws about curriculum changes, etc.

NEW BUSINESS:

Motion: By Senator Hanrahan as follows:

Any faculty department may propose an amendment to the Integrative Studies Program Design (Foundations, Developing Perspectives, Making Connection, or Skills Outcomes) by submitting in writing to the General Education Program Committee said amendment after securing approval of the School Curriculum Committee and the respective Dean. The GEPC after review will present amendments to the Keene State College Senate for final approval.

The Senate voted to recess at 6:05 p.m.

**Minutes of the 364th Recessed Meeting
of the
SENATE OF KEENE STATE COLLEGE
Wednesday, April 19, 2006**

CALL TO ORDER: 4:35 p.m.

ROLL CALL:

Absent: G. Powers, D. Clark

CURRICULUM COMMITTEE:

Motion: By Senator Timney to approve the program changes in TDS for the transition from the current BS in Technology Studies with an Option in Architectural Technology into a stand-alone major [SD 05/06-35]

Vote: The Senate voted unanimously to approve the proposal.

INTEGRATIVE STUDIES PROGRAM:

Motion: To approve the Integrative Studies Program as presented

Motion: By Senator Hanrahan to approve a process to amend the Integrative Studies Program as follows:

Any faculty member or department may propose a program change to the Integrative Studies Program (ISP) by submitting that change in writing to the Integrative Studies Program Committee (ISPC). ISPC will forward proposals and its advisory opinions to the School Curriculum Committees for review and their advisory opinions. If clarification is needed by the ISPC prior to acting on a proposal, the proposal will be returned to the originating sponsor for that clarification. The School Curriculum Committees and ISPC will forward proposals and advisory opinions to the Senate Curriculum Committee.

Senator Welsh said that the amendment that was offered at the April 12th meeting has since been the subject of discussion and change and asked if the members of the Senate were informed that this discussion was going to take place and were they invited to engage in that discussion.

The original proposal was as follows:

Any faculty department may propose an amendment to the Integrative Studies Program Design (Foundations, Developing Perspectives, Making Connection, or Skills Outcomes) by submitting in writing to the General Education Program Committee said amendment after securing approval of the School Curriculum Committee and respective Dean. The GEPC after review will present amendments to the Keene State College Senate for final approval.

Motion: To suspend discussion on the above motion

Vote: The Senate voted to suspend discussion.

Motion: By Senator Stanish and seconded to approve the following process:

Any faculty or department may propose an amendment to any Integrative Studies or General Education Program approved by the Senate by submitting in writing to the GEPC said amendment after securing approval of the School Curriculum Committee and respective Dean. The GEPC after review will present amendments to the Keene State College Senate for final approval.

Peter Nielsen said any individual (unless you want to limit it to departments) who wishes to propose changes would submit that proposal directly to the Integrative Studies Program Committee. If the wording was unclear, it would be returned to the originator asking for clarification. If the wording and intent were clear, the Program Committee would examine it, come up with an advisory opinion, and then forward that package to all three School Curriculum Committees because Integrative Studies does affect all three Schools. The three School Committees, along with the Integrative Studies Program Committee's recommendations, would then follow the normal curriculum process of going to the Senate Curriculum Committee and then to the Senate. If there is currently a process whereby Schools can reject a proposal and the individual can bring it directly to the Senate Curriculum Committee, they have no problem with following that process.

Senator Welsh said he feels the order of our consideration with regard to approving an amendment to the process is part of the condition of comfort of the senators. The amendment as described sounds like a level of accountability or a level of responsiveness to a document that everyone says is a work in progress.

He would add to the amendment some kind of timeframe for the ISPC's initial considerations. He would also add a level of bureaucratic concern that as structured it sounds like each amendment will visit five committees before it comes to the Senate and that seems like a cumbersome process. One of the nicest things about the proposal is that the ISPC provides an advisory opinion which mandates the whole responsiveness down the road.

Senator Kowpak said if an individual faculty brings a proposal directly to the ISPC and it goes from the ISPC to the School Curriculum Committees, there is no opportunity to gain support, or lack thereof, of the department that will be affected by this.

Amended Motion: By Senator Stanish and seconded to approve the following motion:

Any individual or department may propose an amendment to any Integrative Studies or General Education Program approved by the Senate by submitting in writing to the General Education Program Committee said amendment. If the wording of the amendment is unclear, the GEPC will return the amendment to its originator. Once the wording is clear, the GEPC will provide an advisory opinion and submit the amendment to the School Curriculum Committees, at which time the amendment will follow the usual curricular approval process.

Senator Rancourt said she is concerned about the word "amendment." We don't make amendments to curriculum and this is a program.

Senator Atkinson said there is no other vehicle within this body. The Senate operates on motions and amendments to such.

Senator Welsh said he is concerned about the lack of a timeframe for the General Education Committee to act on an amendment. He said he is also concerned about the term "clarity," which he said is fine for an initial point of review for the ISPC; if clarity is not attained it can be returned once, but then an advisory can be issued that is not clear.

Senator Darby said there is precedent for curriculum proposals to go to different schools; for example, the Arts and Humanities Committee just had a proposal from the Social Sciences. They were proposing an interdisciplinary studies program and it had to go to all three schools.

Peter Nielsen said they can certainly suggest that it go directly from the ISPC to the Senate Curriculum Committee. The SCC wanted to assure faculty that all schools and all departments would have an opportunity to respond to proposals that wanted to fundamentally change some of the outcomes of the program. If it induces a little more time, he thinks it is very important that faculty are aware that this is a responsive, communal property.

Senator Leversee said his sense is that people generally support the idea that we want to have some sort of an amendment process in place; his hope is that we can approve one and then if (over the summer) we realize that we could have done a better job, we could start the 06/07 year with a principle in place that could be refined when we have more time to consider it.

Vote: The Senate voted by a majority to pass the amended motion.

Senator Duggan suggested that the voting be by ballot to protect those senators who might be uncomfortable voting a particular way. The results are as follows:

Vote: For 21 Against 5 Abstain 0

COURTESY PERIOD:

Senator Darby extended an invitation to attend a barbecue at the College Camp on Monday, May 8, 2006. The invitation is for faculty, staff, administration and our four student senators.

Senator Leversee acknowledged Gladys Johnsen and her leadership as chair this year. He also acknowledged the General Education Program Committee, faculty, and the entire campus.

Senator Stroup announced that the Grayson Lecture is being held on Wednesday, April 26 in the Mountain View Room at 4:30 p.m. The great scholar, Mr. Calahan, will present *Hamlet and the Comedy of Errors*. This is part of Inauguration Week activities.

Senator Menezes announced the following Redfern Arts Center presentations:

Wednesday, April 19-22	Evening of the Dance @ 7:30 p.m., Main Theatre
Sunday, April 23	Faculty Artists' Recital featuring Maura Glennon, Kathy Andrew, and a guest artist
Wednesday, April 26	KSC Jazz Ensemble @ 7:30 p.m., Main Theatre
Saturday, April 29	Doug Nelson's final concert and a 25-year celebration of the Redfern Arts Center

NEW BUSINESS: None

ADJOURNMENT: The Senate voted to adjourn at 6:20 p.m.

***Minutes of the 365th Meeting
of the
SENATE OF KEENE STATE COLLEGE
Wednesday, April 19, 2006***

CALL TO ORDER: 6:25 p.m.

ROLL CALL:

Senator Stroup introduced newly elected senators and returning senators introduced themselves.

ELECTION OF OFFICERS:

Chair	Gladys Johnsen
Vice Chair	Karen Stanish
Secretary	William Stroup
Faculty-at-large	Mike Welsh

ADJOURNMENT: The Senate voted to adjourn at 6:40 p.m.